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## OL/FMD WEEKLY REPORT

PERIOD ENDING 19 OCTOBER 1988

EO:  
did it  
approve?  
yes!

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

The dedication plaque for the Child Day Care Center was ordered on 18 October. A November delivery date is anticipated.

25X1

2. Major Events that Have Occurred During the Preceding Week:

a. Status of South Side Chilled Water Lines: Additional tests are being performed on Southside chilled water main. The operating pressure, temperature and leakage rates are being monitored for a week. Considerations are being given to temporarily putting the south side chilled water line in service for further evaluations.

25X1

b. Parking and Traffic Management: Parking violations in the visitors' parking lot at [ ] Building have resulted in the need to issue warnings to violators. The 70 spaces will be monitored closely with ticketing and towing notices given out.

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d. Scattergood-Thorne Property Renovation: The fence line was staked by the contractor for approval by the project officer. Construction started on schedule the week of 11 October, and scheduled for completion 04 November.

25X1

25X1

if  
call

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*Andy Calver* *Get better prices*

e. Jogging Track Project: The firm of Dewberry & Davis has received proposals from two prospective subcontractors; however, Dewberry & Davis recommends rejecting all bids and re-bidding the project in February 1989 in hopes of getting better prices. This matter is under consideration. If the decision is made to award at this time, additional funds will be needed.  *1* *OK*

*Report taken from EPA*

f. PCB leak at Hammermill: As reported last week, additional soil samples were taken on 11 October. Thus far, a 20 cubic foot hole has been dug adjacent to the Hammermill and contaminated soil hauled away. The hazard materials contractor has recommended that Environmental Protection Agency (EPA) be contacted to determine if sufficient soil has been removed and if the remaining contamination can be encapsulated. EPA has been contacted and a response is expected the week of 17 October.

*No! Don't*

g. On 13 October, the Manager, Executive Dining Room (EDR), visited the Page Building cafeteria during peak serving time. Areas of concern identified to Business Opportunity for the Blind, the organization running the food service, have improved. Time in line was much shorter and two cashiers kept the line moving. The Manager/EDR will continue to monitor the situation.

*Reported about week*

h. Renovation Activities at the E-Street Complex: The renovation activities at the E-Street Complex were halted during the period 3-11 October due to a misunderstanding on the potential health hazards posed by the presence of asbestos within the structures being renovated. A meeting on 11 October between Field Building Branch, the GSA, Suburban Contractors and representatives of Analytics Laboratory, which performed the recent asbestos survey of the structures, clarified all existing concerns of the contractor. Limited activity resumed on 12 October. To date 95 percent of the required demolition at the East Building and 60 percent of required demolition at the South Building has been completed. Full scale renovation activity resumed on 17 October. The recent delay is not expected to impact the renovations scheduled completion date of January 1989.

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The landlord, at REB's request, has lowered the monthly costs by \$5,000 a month from the initial proposal. The term, however, needs to be extended. REB plans to request the option be extended beyond 31 March 1989, in order to allow sufficient time to attain all necessary formal approvals. Additionally, REB will request that the payments begin 1 December instead 1 November, to enable the Office of Logistics to discuss the terms or seek additional guidance at the EXCOM meeting in November. [redacted]

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25X1  
25X1

Why?

Don't

r. On 14 October, the Contracts Branch opened bids on the following projects:

(1) Removal of Asbestos from the BC Corridor in the Original Headquarters Building - Low bidder for the project was Kleen All of America - \$89,664. Pending verification of the bid amount, contract award will be made to Kleen All of America. [redacted]

25X1

(2) Renovation of Areas B, D, and F in the New Headquarters Building - The lowest priced, responsive and responsible bidder was Universal Craftsmen - \$156,860. [redacted]

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25X1

3. Upcoming Events:

25X1

4. Management Activities and Concerns:

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[redacted] a participant in the Wage Grade Cross Training Program, reported for duty this week to the Motor Pool Branch. David has been assigned to the Supply Room operation as a Stock Clerk and will assist in the modernization of the unit. [redacted]

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[redacted] Chief  
Facilities Management Group